



3731 Sarasota Sq. Blvd. #207, Sarasota, FL 33705
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Skills/Qualifications

- Mac & PC Platforms
- Microsoft Office
- Adobe Photoshop
- Adobe Dreamweaver
- Adobe InDesign
- Qwark Express
- Adobe Flash

Experience

Freelance 2005-Present

Stationary creation, prepress production, logo and web design, ad layout, branding, created full color event posters, brochures, produced a 12 page sponsorship package, full color booklet production and layout, website management, copy writing and photography

Nature's Food Patch 2003-2007

Marketing/Administrative assistant, developed full color educational flyers, posters and brochures, maintained and produced signage for all departments, made logo and menu revisions, web management, sent out monthly e-campaigns; TV, radio and event public speaking; organized all store events: weekly cooking classes and lectures, health fairs, in store food & product demos

Awards/Memberships/Volunteer

Barista Volunteer, Unity Church of St. Petersburg, 2009-2010

"Go Green" contest winner, Artistik magazine, 2008

DECA (Distributive Education Clubs of America) Member and Secretary, 1989-1991

Education

International Academy of Design and Technology, 2007-2010

Associate of Science Graphic Design

Marchmen Vocational Center, 1989-1991

Fashion Marketing, Merchandising and Design

Work Experience

Kitchen Manager, Constant Cravings / Clearwater, Florida 2006

Assistant Store Manager, Nature's Harvest Market / Tampa, Florida 2001-2002

Department Head, Pearl Arts & Crafts / San Francisco, California 1999-2001